



You can send or share large files with internal and external users using the Timex ftp site.

1. Access our Timex FTP Site:

Europe and Americas, browse to **<https://ftp.timex.com>**

Asia, browse to **<https://ftp.timexgroup.com>**

2. Use the same credentials you use to login to your PC. However, the login ID is in a different format. Follow below to construct your login ID

Login Format: **<user>@<domain>** (eg: mmonta@pacrim.corp.timex.com)

<user> : This is the same Account you typically use to login to your computer

<domain>: You will see this when your PC is locked - it proceeds the login ID (Americas, Pacrim, Europe or TG001)

3. Click 'Send Files'.

4. On the 'Guest Email Addresses' section, type the recipient email address(es).

5. Click 'Next'.

6. Click 'Browse' to open the file you want to send/share.

7. Click 'Upload'.

When the file is successfully uploaded, an email with the file download link is sent to the recipient

